

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 9/23/08

Convened: 6:30 p.m.

Present: David Menter
Kevin Johnston
Jeffrey Bryan
Andrew Artimovich
George Waldron

The Board met and reviewed payroll, accounts payable, and signed the register.

Jonathan Ellis was in to present the weekly Treasurer's report.

Artimovich made a motion, seconded by Johnston to accept the minutes of the 9/16/08 meeting as written. All voted in favor.

The Board reviewed the notes:

- The Board discussed the COLA figure recommended by Howard Cadwell. After deliberating for a period of time, Bryan made a motion to accept Cadwell's recommendation of 2.3%. Johnston seconded the motion. Menter, Johnston, Bryan, and Waldron voted in favor; Artimovich was opposed. Motion to accept the 2.3% COLA passed.
- The Board agreed to meet on Monday, November 10th due to the Veteran's Day holiday on Tuesday, November 11th.
- The Selectmen would like to have a policy drafted on procedures and steps to follow in the event the Board members need to be notified of an emergency situation. Julie will draft something for the Board's review at next week's meeting.
- The Selectmen would like a letter sent to the Dept of Health & Human Services regarding the "leak" about the positive mosquito testing before notification to the Town.
- The Board signed a letter to Town Employees & Board members regarding the use of Mr. Musso's garage.

Building Inspector, Gil Tuck, was in with the following building permits which the Selectmen signed:

- Raymond & Kristen Dusseault of 42 Lyford Lane to replace an existing deck with a 3 season room.
- Verizon Wireless to erect an equipment shelter for a generator at the location of the cell towers at New England Dragway.

Duane Demeritt was in to express his opinion that the recent memo that was sent to employees by the Board of Selectmen regarding the use of Mr. Knowles' garage is unfair. The Board explained that they are only upholding a court order.

Wayne Robinson, Police Chief, was in with a request from the Farrar's of 20 Sherman Ave to close the street down on 9/27 for a block party. This has been done the past few years and has not created any problems. The Selectmen said OK.

At 7:15 p.m. Artimovich made a motion to go into nonpublic session per RSA 91-A:3,II(a) to prepare employee evaluations; motion was seconded by Johnston. Menter, Johnston, Bryan, Artimovich, & Waldron voted in favor.

At 8:20 p.m. Artimovich made a motion, seconded by Waldron, to come out of nonpublic session and seal the minutes. Menter, Johnston, Bryan, Artimovich, & Waldron voted in favor.

The Selectmen reviewed the revisions that were made to the employee handbook that will go into effect as of 1/1/09. Menter noted one change he would like made to the *HolidayPay* section on pg. 6. He recommended that "full-time public safety employee" be replaced with "benefits eligible employee". The members agreed. Julie will make the change and print copies to distribute to all department heads at next week's meeting.

The Board discussed some possible changes to the Selectmen's office to provide more privacy for the administrative assistant in carrying out her duties. The Selectmen would like prices for erecting a wall that would separate the current office space into two separate areas.

At 8:35 p.m. a motion was made by Artimovich to adjourn. Motion was seconded by Menter; all voted in favor.

Respectfully submitted,

Julie Stevens